



Dear Members,

As previously noted, it is the intention to hold our 2024 AGM in late March and it is now confirmed as Friday 28th March.

The appropriate Notice of Meeting will be sent out in due course.

Also noted was that this AGM is particularly important in that the positions of President, of Vice President, as well as one Ordinary Director will need to be filled.

Process for the election of Board positions

In 2022 the Club adopted the model constitution, (which was prepared by NSW Fair Trading and covers the matters required by law), as recommended by GA, and used this template adapted to our specific requirements, for example, member classes. Our Constitution governs the process of the election of all Board positions.

The full version of the Constitution can be found on our [website](#). A brief summary of the salient points with regards to the election of directors is as follows:

- The Board consist of 9 directors, 5 office bearers of President, Vice President, Secretary, Treasurer and Captain, and four ordinary directors.
- Under the triennial rule, a director serves for 3 consecutive years, after which that position becomes vacant.
- Each year, to fill the three vacancies, nominations must be made separately for each vacancy.
- An Ordinary Director may be nominated to serve two such 3 consecutive years terms in succession as an ordinary director.
- An office bearer may only serve one 3 consecutive years term in that position.

- If the nominations do not exceed the number required to be elected, those nominated must be declared elected at the AGM.
- If there is more than one nomination for any of the vacancies, then a ballot will be held at the AGM.
- If no nominations are received for any position, a current member of the Board may be nominated, elected, or appointed to any such vacancy, at the AGM
- If no nominations are received for any position before or during the AGM, it will be declared a casual vacancy.
- For the Board to confirm acceptance of the application, it would be useful, if the applicant could provide evidence of the pertinent experience to carry out such a role for the Club.
- It is preferred that the Club receives at least 2 nominations per vacant role, thus allowing members to vote at the AGM for their preferred candidate.
- The Board may at any time appoint any eligible member to the Board to fill a casual vacancy.
- A person who fills a casual vacancy will hold office until the next succeeding general meeting.

As both the current President and Vice President have served for three consecutive years neither can be nominated to their current positions. The Ordinary Director may accept nomination for another term should he wish to.

Nominating for a Board position

All directorships are time-consuming and should not be undertaken lightly. Not only are there regular monthly meetings, but there is an expectation that Directors sit on one of the seven committees, which also hold regular meetings. In between these meetings there are numerous day to day issues that need to be resolved. Consideration should also be given to a Director's liabilities when appointed to the Board of a Limited Liability Company and note each Director, by law, is required to apply for a Director Identification Number (Director ID) when appointed.

However, the rewards far outweigh this required involvement, as you help manage the running of one of the top golf clubs in the country, well supported by a range of dedicated staff, volunteers and the Club Professional and his

team, and to be part of its continual growth, while still maintaining the Club's place in our local community.

If you believe you would like to be part of this team, but would like more information, please let me know.

Nomination forms for all the positions are attached to this email and hard copies will be placed in the office.

Nominations must be received no later than 5 pm, Saturday

15th February. They may be electronically sent, or left in the office, and should be addressed to the Secretary, secretary@shoalhavenheadsgolfclub.com.au

Nominations for Life Membership

I would also draw your attention to nominations for Honorary Life Membership which are approved, or not, at the AGM. The guidelines may be viewed on our website. For your convenience attached are those guidelines and an application form. Any application must have attached why you believe your nominee should receive this honour.

Nominations should be received no later than 5 pm, Saturday

15th February. They may be electronically sent, or left in the office, and should be addressed to the Secretary, secretary@shoalhavenheadsgolfclub.com.au

John Clawley

President

January 2025

[Nomination for President](#)

[Nomination for Director](#)

[Guidelines - Life Membership](#)

[Nomination for VicePresident](#)

[Nomination for Life Member](#)
